

BODYGEAR INTERNATIONAL PVT. LTD.

DESIGN DIVISION

(SA-8000-2014 Certified Company)

Regd. Off: V/803 A&B, Edayar Industrial Development Area, Muppalthadam P.O.,

Aluva-683 110, Kerala, India. Tel : + 91 484 2557563, 2559938

E-mail : bodygear@gonic-toys.com Website : www.gonic-toys.com



15 march 2023

Ms.Drishya Dinesh

Karthika House

Meeyannoor P O, Meeyannoor

Kollam- 691537

Dear Ms.Drishya Dinesh,

Sub .Appointment as "Plush Designer-Trainee"

With reference to the interview you had with us, we are pleased to offer you appointment as **"Plush Toy Designer"** on the following terms and conditions:

1. You will be undergoing training at our Design Division at Muppalthadam, Aluva, but may undergo changes as per the needs of the business. You shall report to Manager-Creative Design.
2. You will be on training for a period of six months from the date of joining and on successful completion of the training you will be confirmed in the service of the company on receiving a letter to this effect. After successful completion of training, you shall be posted at our Thiruvananthapuram unit. Upon confirmation, you will be eligible for other benefits as per the rules prevailing.
3. After confirmation of your service, company and you shall have the right to terminate the appointment at any time after giving one month's notice or salary in lieu thereof.
4. You shall abide by statutory and legal requirements of the organization.
5. You will be paid basic salary of Rs. [REDACTED], Travelling Allowance Rs. [REDACTED] and Lunch Allowance of Rs. [REDACTED] (based on actual attendance).
6. During the period of your service with us, you shall devote your time to the service of the company, faithfully and honestly discharge your duties assigned to you from time to time by the Management
7. Any dispute arising out of or in connection with your employment and this Appointment Letter, including any question regarding its existence, validity or termination, shall be referred to and finally resolved subject to the jurisdictions of High Court of Kerala, Ernakulam.

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16 October 2023

Ms. Drishya Dinesh

Employee Number: 46

Plush Designer Trainee

Dear Ms. Drishya,

Sub: Confirmation of Service-reg.

Ref: Your appointment letter dated 15 March 2023

With reference to the above, this is to inform you that your service in the post of Plush Toy Designer is confirmed with effect from 01 October 2023. Your salary has been revised as follows:

Basic Pay

₹ 14,000

TA

₹ 1,000

Lunch Allowance

₹ 1,000

GROSS SALARY

₹ 16,000

Your next increment will be due after one year, which is October 2024.

All other terms and conditions of your appointment letter dated 15 March 2023 remain the same.

For BODYGEAR INTERNATIONAL PVT LTD

A handwritten signature in blue ink, appearing to read "Premkumar S".

Premkumar S

Corporate Head-HR & ADMIN