

Offer Letter

Attn. Lamiya A

March 21th, 2022

Sub: Offer Letter for the post of Article Writing.

Dear Lamiya

With reference to your application and subsequent interview, we are delighted to appoint you as **Article Writing Expert Chemistry** in our organization on the following terms and conditions:

Date of Joining: - Your appointment will begin on 23rd March 2022.

Salary: - You will be paid **INR 450 per approved article.**

Place:- You will be working from home.

Your association with us will be governed by the policies and regulations of **Digituala**. Your compensation is highly confidential and need not be disclosed to anyone except your supervisor.

Kindly indicate your acceptance of the terms by signing and returning the duplicate copy to our email address mentioned below.

Please note:-

- This offer from **Digituala** is valid for 2 days only from the date of an offer if not duly signed and submitted. Any extension in said validity will be at the discretion of the company and will be communicated to you in writing.
- The salary for the current month till 30th will be credited on 20th of the next month.
- Payment will be done based on books approval.
- If you resign from the position, you have to serve the notice period of 30 days and fail to serve, leading to no payment.

Name: Lamiya A.

Designation: Article Writing.

Date: 21th March 2022

Signature:



With Best Regards, For

HR/Digituala

Address: Noida location: 4th Floor, G-75, Sector-63, Noida-201309,

Contact no: 01204154684

Website: www.digituala.com

Email: hr@digitualo.com