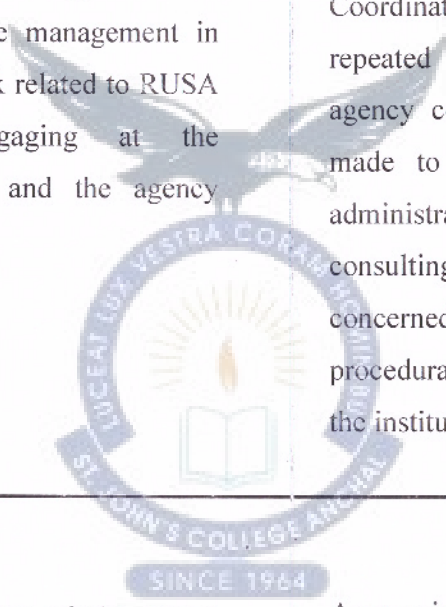


**St John's College, Anchal**  
**Internal Quality Assurance Cell**  
**(IQAC)**

*Action Taken Report 2021-'22*

Decision	Action Taken
<p>1.15.1 It was decided to provide the feedback report on the academic working of the institution to all members of the faculty and a plan of action would be prepared after meetings of the College Council and Staff.</p>	<p>Feedback was provided to all faculty members regarding academic activities and wide discussions were held in the College Council and Staff Meeting. The major conclusions of the discussions were consolidated by the IQAC Coordinator for further action.</p>
<p>2.15.1 It was decided to encourage the faculty members to conduct more programmes in the current academic year.</p>	<p>In continuation of the activities from the previous academic year several seminars, workshops, talks and general activities were organised by the NSS, NCC, various clubs and departments.</p>
<p>2.15.2 The IQAC members directed the IQAC Coordinator to explore the possibility of offline programmes and on the commencement of the physical teaching learning process.</p>	<p>The college resumed normal activity from 01.10.2021 as per orders from the Higher Education Department, Government of Kerala. Several programmes were organised after this in online and offline mode.</p>

<p>3.15.2 The IQAC decided to hold deliberations with the management and staff to assess the potential for further development of infrastructure leading to proactive measures.</p>	<p>Several areas of improvement were identified and shared with the management of the institution. Activities like furnishing of rooms, and improvement upon physical facilities were implemented in the present academic year.</p>
<p>4.15.1 The IQAC suggested the involvement of the management in expediting the work related to RUSA funding by engaging at the government level and the agency level.</p>	<p>The Principal, management and Coordinator for RUSA funding had repeated engagements with the agency concerned and efforts were made to ease the hurdles in the administrative process by directly consulting with the authorities concerned and expediting the procedural obligations on the part of the institution.</p>
<p>5.15.1 The members of the IQAC suggested that efforts could be made to provide support systems to faculty in timely fulfillment of the criteria required in career advancement.</p>	<p>Appropriate support systems were implemented which were coordinated by the IQAC. Enquiries in this regard were made on the pending promotions of the faculty members and necessary advice was provided to move forward.</p>

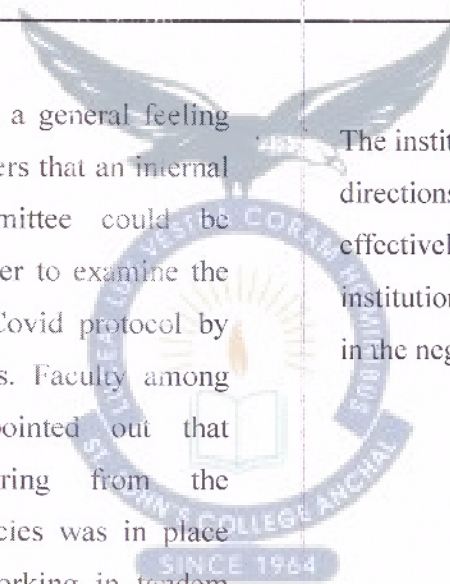


6.15.1 IQAC members were of the opinion that faculty advisors should be entrusted with the responsibility of monitoring academic progress of students. There were suggestions that a robust mentor-mentee system could act as a means of monitoring and feedback. The IQAC Coordinator recorded all the suggestions for further action.

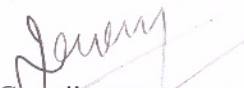
A committee was constituted to prepare plans for making improvements to the mentor-mentee system currently running in the institution. The committee has presented its report on this matter to the Principal for further action.

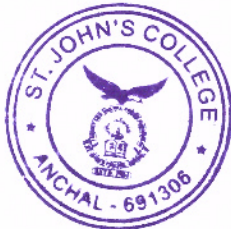
1.16.1 There was a general feeling among the members that an internal monitoring committee could be constituted in order to examine the maintenance of Covid protocol by staff and students. Faculty among the members pointed out that external monitoring from the government agencies was in place and suggested working in tandem with them.

The institution was able to ensure that directions from the authorities were effectively implemented in the institution which has been reflected in the negligible cases of Covid.



<p>4.16.1 The IQAC suggested that the Convener of RUSA funding could work out an action plan for creating an atmosphere and system facilitating proper liaisoning between the institution and the agency involved.</p>	<p>The RUSA Convener directly contacted the agency and with the active involvement of the Principal ensured that activities under RUSA funding picked up pace and construction work progressed towards completion of all works in a time bound manner.</p>
--	--

  
Coordinator  
IQAC



  
Principal  
(Chairman, IQAC)

**PRINCIPAL**  
**St. John's College**  
**Anchal-691306**