

BYELAW OF ST.JOHN'S COLLEGE OLD STUDENTS ASSOCIATION
(ASCOSA)

Name

The name of the association shall be the **St.John's College Old Students Association (ASCOSA)**.

Objective

The main objective of the association shall be

- a. To advance social and cultural welfare of the members of the association.
 - b. To create a spirit of brotherhood among the members by providing occasions for the old students to meet together.
 - c. To provide educational facilities to the poor, and to institute scholarships to the children of the old students of the college.
 - d. It aims at providing information about the college to all its former students who now are spread all over the world.
 - e. It stands for academic excellence, development of skills and character formation based on the love of god and service of men, so as to produce intellectually trained, morally upright, socially committed and spiritually inspired men and women of the world today.
 - f. To deal with such other matters as may be considered necessary or expedient for the welfare of the members, the institution and the association.
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- g. To institute awards to outstanding personalities in any field of activity.



- h. Without prejudice to the above objects and for effectively carrying out the same, the Society shall have power to receive, hold and possess any property including securities of any kind to construct and maintain any building. The income, earnings and properties of the society shall be utilized and applied towards the promotion of its aims and objects only as set forth in the Memorandum of Association. The society shall also have the power to frame Rules and bye-laws.

1. Membership

There shall be three categories of membership in this Association

1. Life Members
 2. Honorary Members
 3. Fraternal Members
- a) Old students of this college who pay Rs.500/- as membership fee shall be treated as life members.
 - b) All teachers of this college are fraternal members.
 - c) The Association shall institute honorary membership to those to whom it decides from time to time.
 - d) All students of this college are associate members of the Association without voting right.

4. Office Bearers

- (i) The activities of the association will be managed by an Executive Committee consisting of 25 members including
 - a) Patron (the principal of St.Johns College shall be the patron).
 - b) President (shall be elected from among the life members).
 - c) Two Vice Presidents, one each from old students and fraternal members
 - c) General Secretary (shall be elected from among the life members presently working in the college.
 - e) Two Secretaries from among the life members.
 - f) A Treasurer (from among the old students currently working in this college)



- (ii) And 17 other members who shall be elected by the general body in its annual meeting held during the month of February every year.
- (iii) All members of the Executive Committee shall hold the office for a term of 2 years from the date of assuming charge. They shall be eligible to be re-elected for a post not more than two consecutive terms.
- (iv) The Executive Committee shall have the power to fill up interim vacancies in that body for the remaining part of the term.
- (v) The Executive Committee in which is vested the general administration of the affairs and property of the association and shall arrange for
 - a) The proper investment of the funds of the association
 - b) The regular audit of the accounts of the association
 - c) The election of office bearers for the next term
 - d) The efficient conduct of the association
 - e) And the execution of all the decisions taken from time to time keeping the objectives of the association in view.
- (vi) The Executive committee shall transact business either by circulation of papers or by meeting. In the latter case, the quorum shall be 10. The president or in the absence the Vice President shall preside over the meeting of the executive committee. In the absence of both, a member shall be chosen by the members present to preside over the meeting.
- (vii) All matters shall be decided by consensus failing which by majority and in the event of tie in voting, the President shall have a casting vote.

5. General Body Meeting

- i) The General Body Meeting shall be convened at least once in a year and at such time and place, as the executive committee shall decide.
- ii) The quorum of the General Body Meeting shall be 35.



- iii) Notice of the General Body Meeting shall be issued by the General Secretary not less than 7 days in advance.

6. Executive Committee Meeting

The Executive Committee shall meet at least once in every four months or on a requisition signed by not less than 10 members of the Executive Committee for any specified purpose.

7. Absence from Executive Committee Meeting

Any member who absents himself for three or more consecutive meetings without adequate reasons shall cease to be a member of the committee. He shall not be eligible for re-election during the term of that committee.

8. Patron

The Patron, if he desires so, shall be present for all Executive Committee and General Body Meeting to give his valuable suggestions for the welfare of association.

9. Functions of the President

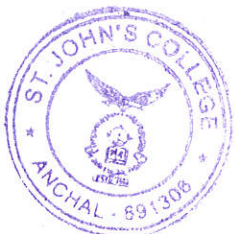
The President shall preside over the meetings of the Executive Committee and the General Body.

10. Vice President

In the absence of President, one of the Vice Presidents shall be preside over the Executive Committee and the General Body Meetings.

11. General Secretary

- i) As directed by the President, the General Secretary shall convene the meetings of the General Body and the Executive Committee and shall keep the minutes of those meetings.



- ii) He shall be responsible for carrying out the resolutions of the General Body and the Executive Committee. All Notices and letters shall normally be signed by the General Secretary.
- iii) He shall scrutinize and endorse the bills before payments.
- iv) He shall maintain a minute book, receipt book, register of membership and such other registers as the Executive Committee decides as necessary for the smooth functioning of the association.
- v) He shall incur expenditure up to Rs.1000/- without any prior approval and shall incur expenditure up to Rs.10,000/- with the approval of the President and for incurring expenditure exceeding Rs.10,000/- approval of the Executive Committee is necessary.

12 Secretaries

Both secretaries shall have equal powers and shall discharge functions as may be assigned by the Executive Committee with mutual understanding and by mutual arrangements.

13. General Convener

The General Convener shall function as a co-ordinator among the Office Bearers and shall discharge such functions as may be assigned by the Executive Committee.

14. Treasurer

Treasurer shall receive all amounts payable to the association by the members and others, pay the secretary such sums as may be required for the expense of the association and shall submit to the Executive Committee once in four months a statement of receipts and payments. He shall be responsible for all money received and shall obtain vouchers for all money spent. A permanent advance of only Rs.5000/- shall be kept by him for petty expenses.



15. Non-confidence motion

- a) Any officer bearer of the association against whom a non-confidence motion has been passed at a General Body Meeting of the Association shall cease to hold the office forthwith.
- b) The patron shall have the authority to regulate activities of the association at any time.
- c) All resolutions moved at any meeting shall be decided by a majority of votes of Members present. Each member shall have one vote and in case of equal votes, the Chair Person shall have a casting vote.
- d) All cash shall be deposited in the joint account of the President, General Secretary and Treasurer of the association in a bank as may be decided by the Executive Committee and the accounts can be transacted with the signature of any two among them.
- e) The passbook shall be under the custody of the Treasurer.

16. Legal Proceedings

The association shall sue and be used in the name of the General Secretary.


17. Amendment

No amendment or modification of these rules shall be made except at a General Body meeting specially convened for the purpose and unless two thirds of the members present vote for the amendment and its draft communicated to the Members one week before the General Body.

18. Dissolution

In the event of dissolution of the Association, all funds and assets of the Association shall stand vested with the Educational Agency of St. Johns College, Anchal for the benefit of the said College.




PRINCIPAL
St. John's College
Anchal-691306