



Affiliated to the University of Kerala Re-accredited with A Grade by NAAC Recognised for STAR College by DBT, Govt. of India



# College Level Monitoring Committee (CLMC) Reports

# Sample Reports

P.B. No.3, Mar Gregorios Nagar, Anchal P.O., Kollam, Kerala - 691 306 Off: 0475-2966973 | Fax: 0475-2275326 ( info@stjohns.ac.in | principal@stjohns.ac.in www.stjohns.ac.in ()

## REPORT OF THE RESOLUTIONS TAKEN BY C.L.M.C. ON THE COMPLAINT RECEIVED FROM Mr.RAFEEK M, S1 BA MALAYALAM STUDENT

This report is on the complaint received on 26-03-18 from Mr. Rafeek M, First semester BA Malayalam student against Mr. Vinod L regarding internal Mark .

The CLMC has taken the following steps.

- The committee has convened a hearing session on 28-03-2018.
- Explanations were collected in written format from Mr Vinod L and Mr.Rafeek M
- Copy of the attendance register, copy of the Rafeek's internal mark of the regarding subject,copy of the attendance statement submitted to university for registering examinations are collected (Copies of each are attached with this report.)

From all the collected information and explanations from both persons, the committee has reached the following resolution

Mr. Rafeek was unable to register for semester 1 exams due to shortage of attendance. The attendance of all students were displaying on the notice board on a regular basis. So the complaint given by Mr. Rafeek M, is baseless by all means, Mr. Vinod L, the accused teacher is innocent as no discrepancy is found in awarding internal mark to Mr.Rafeek M.

A copy of the minute book is also attached herewith.

For C. L .M. C.



Tony Philip Convenor

27-04-18 Anchal

The Costroller of Examination University of kerala. Trom

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#### UNIVERSITY OF KERALA

#### Thiruvananthapuram, Kerala, India - 695 034.

(Established as University of Travancore by the Travancore University Act in 1937 and reconstituted as University of Kerala by the Kerala University Act of 1957 and presently governed by the Kerala University Act of 1974 passed by the Kerala State Legislative Assembly) (Reaccredited by NAAC with 'A' Grade)

#### **CBCS BA V/2018**

Thiruvananthapuram Dated: 05.04.2018.

From

The Controller of Examinations University of Kerala Thiruvananthapuram.

То

The Principal St. Johns College, Anchal.

> Sub : Internal marks of Sri. Rafeek M – reg. Ref : Complaint submitted by Sri. Rafeek. M

Sir,

et me

You are directed to submit remarks in regard to the internal marks of Sri. Rafeek M, First Semester BA Malayalam student from the college. He has complained that his internal marks has been purposefully reduced by his teacher Vinod. L.

Deputy Registrar (CBCSS) for Controller of Examinations

Enclosure: Representation received from Sri. Rafeek. M.



## ST. JOHN'S COLLEGE

P.B. No. 3, Anchal P.O., Kollam District. Pin – 691 306, Kerala, India. Phone : 0475 – 2273326 Fax : 0475 – 2275326 E-mail : info@stjohns.ac.in Website : www.stjohns.ac.in

No. 1711 18

To Prof. Tony Philip Department of Mathematics Convener, College Level Monitoring Committee (CLMC) St. John's College, Anchal

Sir,

I have received a direction from the University of Kerala to give remarks on a complaint of Rafeek M, one of our students in the Department of Malayalam, given to the University. Both the direction and the complaint are attached herewith. Please go through them thoroughly.

Give me a report in detail in writing on i) whether Rafeek M has given a formal complaint to the CLMC on the issue, and if he has complained, the decision of the CLMC (copy of the Minutes shall be attached) and ii) issues, if any, raised/happened in this regard.

Report on all these shall be given to the Principal within 5 (five) working days from the date you receive this letter but by all means before 30<sup>th</sup> of April 2018 and it shall be in such a manner presentable to the University as attachment along with my remarks.



20 - 04 - 2018



### REPORT OF THE RESOLUTIONS TAKEN BY C.L.M.C. ON THE COMPLAINT RECEIVED FROM Ms. MUMTHAS BEEGAM S., REGARDING THE REVALUATION OF OPEN COURSE EXAM

This report is on the complaint received on 24-06-19 from Ms. Mumthas Beegam S, regarding Open Course revaluation .

The CLMC has taken the following steps.

- The committee has convened a meeting on 27/06 2019.
- The committee has decided to revalue the answer script and Ms. Ligi D, HoD, Department of Economics was entrusted to revalue the answer script as per the direction from the principal.
- Ms. Ligi D revalued the answer script and returned the it on 08/07/2019.
- After revaluation the marks were improved to 31 out of 80.
- The revalued answer script and mark sheet handed over to the principal on 09/07/2019.



For **C. L .M. C.** 



Tony Philip Convenor

09-07-19 Anchal

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## No. 8113/19

09/07/2019

То

The Controller of Examinations, University of Kerala Thiruvananthapuram UNIVERSITY OF KERALA

1 JUL 2019

Sir,

Sub : Revaluation of Answer Script of Open Course - Reg:-

Ref: Your letter no CBCS BA V/2019 dated 24/06/2019

As per the reference above, the CLMC of the college has decided to revalue the answer script of open course of Ms. Mumthas Beegam S. (Reg. No. 145 16 138 028). The mark sheet and the report of the CLMC are attaching herewith. Kindly do the needful.

Thanking you,

Yours faithfully

Principal PRINCIPAL St. John's College Anchal-691306

Encl: 1. Report of CLMC

2. Mark sheets (Original and duplicate)



27/06/19

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## UNIVERSITY OF KERALA

#### Thiruvananthapuram, Kerala, India - 695 034.

(Established as University of Travancore by the Travancore University Act in 1937 and reconstituted as University of Kerala by the Kerala University Act of 1957 and presently governed by the Kerala University Act of 1974 passed by the Kerala State Legislative Assembly)

(Reaccredited by NAAC with 'A' Grade)

CBCS BA V/2019

Thiruvananthapuram, Dated:24/06/2019.

From

The Controller of Examinations

То

The Principal St.John's College Anchal

Sir/Madam,

Sub: Revaluation in the Answerscript of Open Course - reg.

Ref: 1.Your Letter No. UE/2019, dtd 29/05/2019 2. Request from the candidate Smt.Mumthas Beegam S.

You are requested to take necessary action for revaluation on the fifth semester Open Course December 2018 examination, as per University Order M&C.1.2/1901/2019,dtd,.22.06.2019

Enclosure: 1.Request from the candidate 2. U.O. no. M&C.1.2/1901/2019,dtd,.22.06.2019

**Deputy Registrar** 

for the Controller of Examinations

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10 The Exam Controllee University of keeala BCS BA From, Mumthas Beegam.s Reg No: 1451613802.8 Assistant Registrar (Exems) CBCS (B.A) St. John's College, Anchal Kill Respected Sir, mont promint on my engranda concerned nel B.A political science algobrationalmonterom. 5-20 Amanigo open course - A (Human Resource Management) 20m Algaronality 20000 233-अलीनमे जीएने 23004 a 20th only fail anongauge මාන മാർക്ക് കുട്ടി നല്കാണ്യമന്റും താശ്മപ്പായി അപേക്കിക്കുന്നു. 2) m Anchal ณ์ใหญ กักอกระมากร 29-05-19 Musters Fre ) 626-201 65 169 pr Mursthas Beegar PRINCIPAL Course Code Course lette ESE/Project Total EC 1551 Human Resource 33.00 24.00 Management

## REPORT OF THE RESOLUTIONS TAKEN BY C.L.M.C. ON THE COMPLAINT RECEIVED FROM Ms. MUMTHAS BEEGAM S., REGARDING THE REVALUATION OF OPEN COURSE EXAM

This report is on the complaint received on 24-06-19 from Ms. Mumthas Beegam S, regarding Open Course revaluation .

The CLMC has taken the following steps.

- The committee has convened a meeting on 27/06 2019.
- The committee has decided to revalue the answer script and Ms. Ligi D, HoD, Department of Economics was entrusted to revalue the answer script as per the
- direction from the principal.
- Ms. Ligi D revalued the answer script and returned the it on 08/07/2019.
- After revaluation the marks were improved to 31 out of 80.
- The revalued answer script and mark sheet handed over to the principal on 09/07/2019.

For C. L .M. C.

**Tony Philip** 

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Convenor

09-07-19 Anchal

## COLLEGE LEVEL MONITORING COMMITTE (CLMC) ST. JOHN'S COLLEGE, ANCHAL

## REPORT OF THE MEETING HELD ON 10/05/2022

The CLMC of the college has convened a urgent meeting on 10/05/2022 to resolve the revaluation reqest received from Mr. Jerin George of English department, who has opted Horticulture (BO1551.1, Botany Department)as the open course and Mr. Daniel Sunny of Commerce department, who has optedIndian Economy since Liberalization (EC1551.3, Economics Department)as the open course.

The following members attended the meeting.

- 1. Fr. Johnson Puthuvelil (Principal)
- 2. Fr. Shoji Varghese (CLMC Convenor)
- 3. Mr. Tony Philip (Member CLMC)
- 4. Dr. D.S. Dilip(Member CLMC)
- 5. Mr. Joma Joseph (Member CLMC)
- 6. Mr. Vinod L(Member CLMC)

The committee has discussed the matter and decided to grand permission to revalue the answerscripts of Mr. Jerin George and Mr. Daniel Sunny. Prof. Jerry C Jacson of Botany Department and Mr. Shirin Reji of Economics department are assigned for the revaluation of the papers and they are asked to return the revalued answerscripts on or before 13/05/2022.

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#### COLLEGE LEVEL MONITORING COMMITTE (CLMC) ST. JOHN'S COLLEGE, ANCHAL

#### REPORT OF THE MEETING HELD ON 09/05/2023

The CLMC of the college has convened an urgent meeting on 09/05/2023 to resolve the revaluation regest received from Ms. Nikitha G. S. of Malayalam department, who has opted Health and fitness Education (PE1551, Physical Education Department) as the open course

The following members attended the meeting.

- 1. Fr. Shoji Varghese (CLMC Convenor)
- 2. Mr. Tony Philip (Member CLMC)
- 3. Dr. D.S. Dilip(Member CLMC)
- 4. Mr. Joma Joseph (Member CLMC)
- 5. Mr. Vinod L(Member CLMC)

The committee has discussed the matter and decided to grand permission to revalue the open course answerscripts of Ms. Nikitha G. S. Also, the committee entrusted Dr. Jithin Jose P. of Physical Education department to revalue the answersscripts and to hand over the marks to the Pricipal on the same day.





## ST. JOHN'S COLLEGE ANCHAL, KOLLAM, KERALA, INDIA 691 306

Re-accredited with A Grade by NAAC

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#### 10/05/2023

From

SINCE INTO

The Principal, St. Johns College, Anchal

То

The Controller of Examinations, University of Kerala, Trivandrum.

Sub: Open Course revaluation:-

Sir,

As per the revaluation request received from Ms. Nikitha G. S. (B. A. Malayalam, 2020 Admission, Candidate Code: **11520138033**), the CLMC has decided to revalue the answer scripts of the open course exams of Ms. Nikitha G.S. The revised mark list and the report of the CLMC are attached herewith.

We are grateful if you consider the documents attached along with this letter and take necessary action to publish the with helded result of the affected candidate.



Yours sincerely

Principal PRINCIPAL St. John's College Anchul - 691306

Nikhitha . G.S B. A Malayalam Third Year Candidate (ode: 11520138033

To, Principal st. john's collage Anchal

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### ST. JOHN'S COLLEGE ANCHAL, KOLLAM, KERALA, INDIA 691 306

Re-accredited with A Grade by NAAC

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From

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The Principal, St. Johns College, Anchal

To

The Controller of Examinations, University of Kerala, Trivandrum.

Sub: Open Course revaluation:-

Sir,

As per the revaluation request received from Ms. Nikitha G. S. (B. A. Malayalam, 2020 Admission, Candidate Code: 11520138033), the CLMC has decided to revalue the answer scripts of the open course exams of Ms. Nikitha G.S. The revised original mark list is attached herewith.

Kindly consider and do the needful.

Yours faithfully,

03/08/2023

PRINC St. J. Principal liege

Anchal - 691306

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