



ST. JOHN'S COLLEGE

ANCHAL, KOLLAM, KERALA, INDIA 691 306

Re-accredited with A Grade by NAAC



LET YOUR
LIGHT
SHINE BEFORE
MEN

GRIEVANCES RELATING TO SEXUAL HARASSMENT/INTERNAL COMPLAINTS COMMITTEE

Anyone with a genuine grievance relating to sexual harassment may lodge their complaint, written or oral, with or without necessary documents, if any, to the Chairman (the Principal) or any of the members of this Committee. After the receipt of the application/complaint of the aggrieved, the Chairman shall fix the date, time, and venue of the meeting after having a discussion with the members. The meeting shall be scheduled within ten days of receipt of the application. All relevant papers shall be circulated as hard/soft copy to all the members on or before the date of the meeting. After fixing the date of the meeting, a hard copy of the notice must be sent to the applicant to be present in the meeting and convey his or her grievances before the Committee. In case of a minor student (applicant), the student may be accompanied by his or her parents/guardian. The brief facts, evidences, and the final recommendations by the Committee members shall be recorded in the format of minutes of the meeting. The minutes shall be circulated to all the members of the Grievance Committee for their signature. The decision of the Grievance Committee shall be communicated in writing to the applicant at the earliest.

Chairman: Prof Dr Cherian John (Principal)

Convener: Dr Ronie Thomas

Members:

1. Ms Bainy George
2. Dr Jency Roshan F
3. Mr Jerry C. Jacson
4. Ms Nisha Thomas
5. Fr Shoji Varghese




PRINCIPAL
St. John's College
Anchal-691306