



Date: 06.11.2024

Dear Ms. Farsana N.R

Sub : Appointment – Marketing Executive

Further to the discussions our management, had with you on 07.11.2024, our management is pleased to inform you that you have been selected in our organization as Front officer cum Tele Caller at our company, PPDO PRESS PVT LTD to be based at Ernakulam on the terms and emoluments as discussed between us and accepted by you. You are requested to join us on or 07 November at 10:00 AM at our office.

OTHER TERMS:

As a new employee, you are subject to a 3 months probation period. During such probationary period, your employment may be terminated without cause or notice. Upon successful completion of the probationary period, your supervisor will notify you of release of such probation.

30 days notice period will be required to serve the company for the purpose of handling over responsibilities and for knowledge transfer to ensure customer continuity. Salary will not provide if the employee is not serving the notice period.

As you agreed your monthly CTC will be Rs.12,000/-. After Successful completion of your probation period CTC will be 12,000/-.

10:00 to 07:00 hrs should be the working time.

All employees of the Company and its affiliates are "At-Will" employees and are not hired for any specific term. Employment can be terminated at any time for any reason, with or without cause, and with or without notice by the Company.

Best Wishes,
Shazooka AM
PPDO Press Pvt Ltd.



+91 94000 65000
+91 98460 65000

gen.ppdopress@gmail.com
www.cloudprintindia.com

Behind Holiday inn, Pottaparambil Bldg.
COCHIN, Kerala- 682 032, Tel :0484-2805761