




# ST. JOHN'S COLLEGE, ANCHAL

Affiliated to the University of Kerala  
Re-accredited with A Grade by NAAC  
Recognised for STAR College by DBT, Govt. of India

LET YOUR  
LIGHT  
SHINE BEFORE  
MEN

## Requests for Internal Retest

 P.B. No.3,  
Mar Gregorios Nagar,  
Anchal P.O., Kollam,  
Kerala - 691 306

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Sachin Manoj  
1<sup>st</sup> DC Zoology  
St. John's College  
Anchal  
22 August 2022.

The HOD  
Department of English  
St John's College  
Anchal.

Sub: Requesting for reexamination (EVS)

Respected Mam,

This is to inform you that since I had my  
Diving License test yesterday (23 August 2022)  
I couldn't attend the English examinations. So  
I kindly request you to conduct a reexamination,  
for me.

Yours faithfully  
s/d

Sachin Manoj

~~Sachin~~

Maybe permitted  
Rashmi Pillai -  
22/08/22

**RASHMI S PILLAI**  
Assistant Professor & HoD  
Department of English  
St John's College  
Anchal - 691 306

Recommended  
forwarded to English Dept  
Nisha Thoma

**NISHA THOMA**  
HOD of Zoology  
St. John's College, Anchal

From

Bairiy George  
Dept of Commerce  
St. John's College,  
Anchal, Kollam

To

Ms. Reshmi S. Pillai  
H.O.D., Dept of English  
St. John's College, Anchal

Respected Madam,

Ms. Anani Shaji (Candidate Code 15920138040) couldn't attend the internal examination as her father passed away. Kindly allow her to write the retest examination.

Yours faithfully,  
Bairiy George

Anchal

21.12.2021

May be permitted

Rashmi Pillai  
21/12/2021

From

Bairiy George  
Dept of Commerce  
St. John's College,  
Anehal, Kollam

To

Ms. Reshmi S. Pillai  
H.O.D., Dept of English  
St. John's College, Anehal

Respected Madam,

Ms. Arani Shaji (Candidate code 159201380  
15920138040) couldn't attend the internal  
examination as her father passed away.  
Kindly allow her to write the retest  
examination.

Yours faithfully,  
Bairiy George

Anehal

21.12.2021

May be permitted

Rashmi Pillai  
21/12/2021



From,

Abhidev R.S. Pillai

BA English & Communicative English

Third year.

Roll no: 9

To,

Head of the Department

English.

Respected Mam,

From 27-06-22 to 12-07-22 I was in Trivandrum attending Army Attachment Camp so I was unable to attend the classes dated above. Hence hereby I humbly request to give attendance on the absent days.

Yours sincerely,

Abhidev R.S. Pillai

for HoD  
Lalitha  
Lalitha Joseph  
Faculty Advisor

Recommended  
[Signature]  
Asst. P.S.  
DMD  
SJC Pambel

Vismaya . S

II DC Economics

21st February 2023

To,

English Department.

Respected Mam,

I was not able to attend the Semester 3 internal examinations because I had to attend NCC camp at Thiruvarambhapuram Pongodu Military Station. So kindly allow me to write English Internal Examinations.

Yours Faithfully

~~Vismaya~~  
Vismaya . S

Maybe permitted

*Rashmi Pillai*  
21/2/23

RASHMI S PILLAI  
Assistant Professor & HoD  
Department of English  
St John's College  
Anchal - 691 306

Verified By,  
*Anula*

Anula Johnson  
Head  
Dept of Economics

Shemy Shajahan  
Madara House  
Punalur.

M/O Muhammed Asef  
BA CE Sem 1<sup>st</sup>.

To  
HOD,  
BA CE  
St-John's College Anchal.

Date: 21 February 2023

Subject: Leave application and request for reattempt  
to attend exams

Respected Maam,

My son, Muhammed Asef, could not attend the  
internal exams, as he was seriously ill and  
hospitalized. I kindly request you to grant  
my son permission to reattempt his exams.

Sincerely  
Shemy  
Asef

~~Maybe permitted~~  
Rashmi Pillai.  
21/2/23.

**RASHMI S PILLAI**  
Assistant Professor & HoD  
Department of English  
St John's College  
Anchal - 691 306

# MEDICAL CERTIFICATE FOR LEAVE

Signature of the government servant.....

I, Dr. Manoj Kumar.....after careful personal examination of the case

Here by certify that shri Mohammed Asif 20ys - Madava House, Panangudi, Palakkad whose signature is given above .is suffering from Acute respiratory tract infections and I consider that a period of absence from duty of 7 days with effect from 07/02/23 is absolutely necessary for the restoration of the health.

Date: 07/02/23





Dr. P.R. MANOJ KUMAR  
Reg: No. 27562  
Medical Officer, Asst. Surgeon

Authorised medical attendant